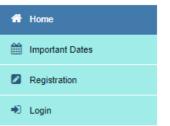
### **HOW TO APPLY (BROAD GUIDELINES)**

1) Please read the instructions carefully given in the 'Advertisement' and 'How to Apply'.

Click on 'Register Now'







## OIL INDIA LIMITED Recruitment for Various Posts

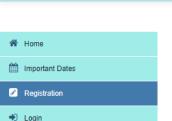
#### Note:

- Click here to download the advertisement no. HRAQ/REC-WP-B/2023-66 dated 28/03/2023.
- Click here to download the PDF file 'How to Apply'.
- 3. Candidates are advised to fill all the required fields in the registration form.
- 4. Candidates are advised to refer to the above advertisement for the eligibility criteria viz. educational qualification, age limit etc. before filling up the application form.
- Format/Size for upload of documents/certificates/testimonials: PDF, Maximum 1 MB.
- Format/Size for upload of passport-sized photograph: JPG or PNG, Maximum 200 KB.
- 7. Format/Size for upload of signature: JPG or PNG, Maximum 200 KB.
- After you click on the Submit button, you will be redirected to the preview application page.
- 9. Candidates can check their application form/submission status by logging in with the credentials sent on their E-mail ID/Mobile No.
- 10. Download and Retain a copy of online application form for future use.
- 11. For any query or assistance candidates can contact the below Helpdesk Number or Email ID.
- 12. Help Desk Number 8866678549,8866678559 Help Desk Email helpdesk.oilindia@cbtexams.in

Register Now

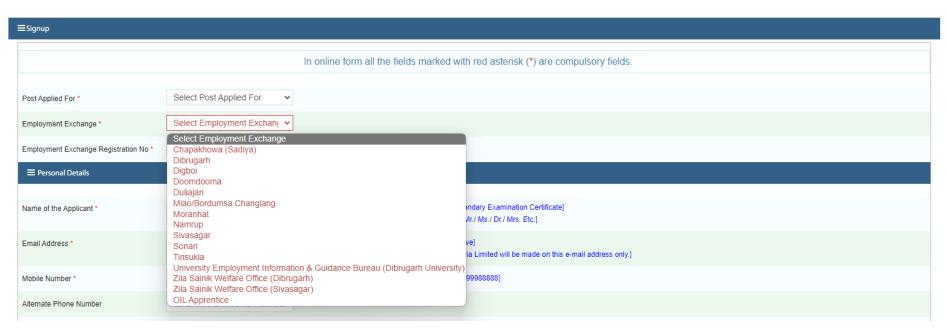
#### 2) Fill up the application form completely with correct/accurate information.

- a) Select the Employment Exchange you are registered in from the list.
- b) Select 'OIL Apprentice' only if you are a trade/diploma apprentice candidate who has successfully undergone and completed apprenticeship training in the relevant trade/discipline in <u>Oil India Limited</u> and passed All India Trade Test for Apprentices conducted by National Council for Vocational Training / possess Certificate of Proficiency issued by Board of Practical Training (BOPT), Eastern Region, Kolkata.
- c) Select 'Zila Sainik Welfare Office (Dibrugarh)' or 'Zila Sainik Welfare Office (Sivasagar) only if you are an <u>Ex-Servicemen</u> who is registered in Zila Sainik Welfare Office (Dibrugarh) or Zila Sainik Welfare Office (Sivasagar).
- d) Enter a Valid E-Mail Id And Valid Mobile No. to ensure that all communication sent is received at your end.



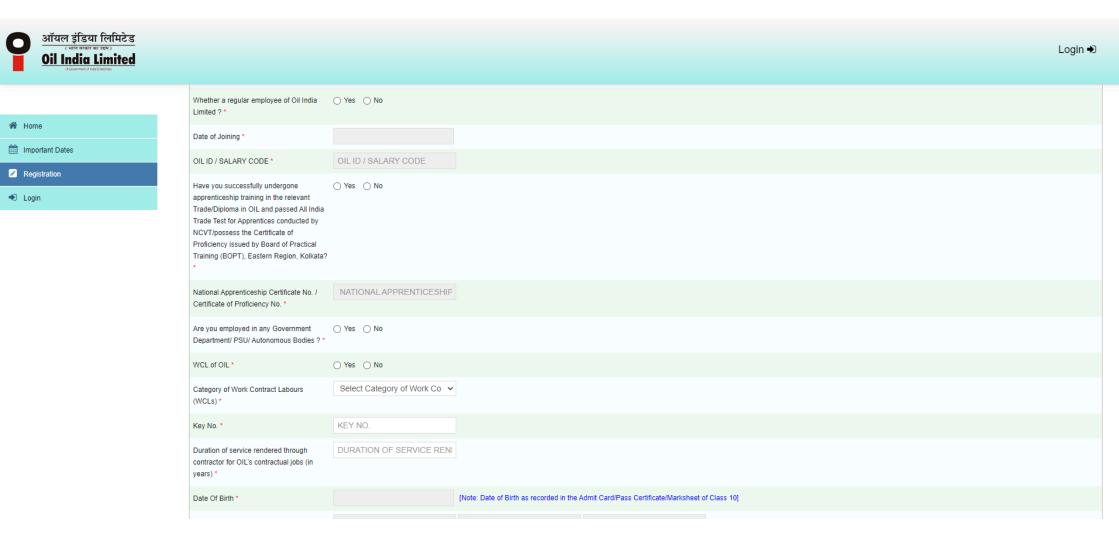
ऑयल इंडिया लिमिटेड

**Oil India Limited** 



Login →

- e) In the query 'Whether a regular employee of Oil India Limited?', select 'Yes' only if you are an **Employee of Oil India Limited** with a valid and active OIL ID. (NOC from the Competent Authority will have to be uploaded).
- f) In the query 'WCL of OIL', select 'Yes' only if you are a <u>Listed-II or Listed-III category of Work Contract Labour (WCL)</u> in Oil India Limited.



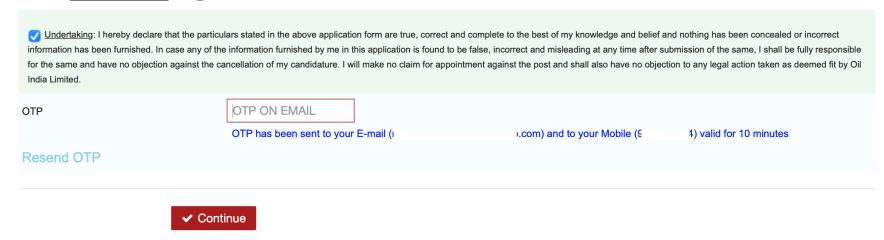
3) At the bottom of the application form, click to put a tick mark ( in the Undertaking.



- 4) Click 'Continue' to proceed.
- 5) Enter the OTP received on your E-mail ID or Mobile No. in the box given below.

PLEASE REMEMBER THAT DETAILS ENTERED ON THIS PAGE CANNOT BE EDITED AFTER YOU CLICK 'CONTINUE'.

6) Click 'Continue' to proceed.



### 7) Click 'Save and Continue' to proceed.

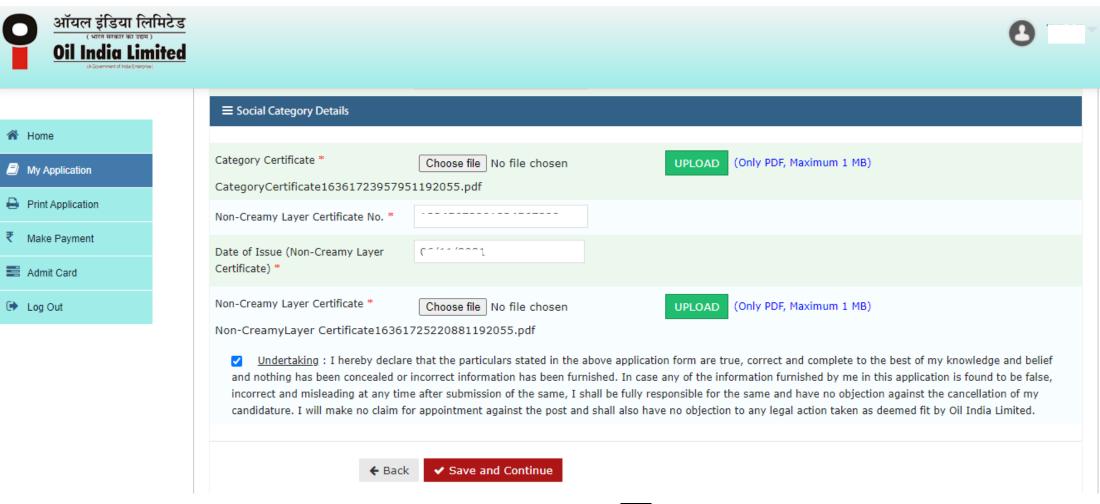
✓ Save and Continue

Undertaking: I hereby declare that the particulars stated in the above application form are true, correct and complete to the best of my knowledge and belief and nothing has been concealed or incorrect information has been furnished. In case any of the information furnished by me in this application is found to be false, incorrect and misleading at any time after submission of the same, I shall be fully responsible for the same and have no objection against the cancellation of my candidature. I will make no claim for appointment against the post and shall also have no objection to any legal action taken as deemed fit by Oil India Limited.

8) Fill up the basic details completely with correct/accurate information.

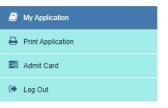


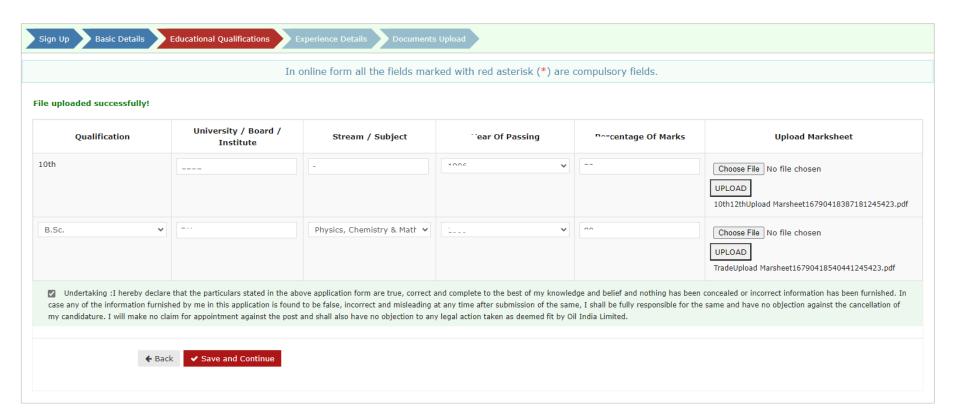
- 9) Wherever a document needs to be uploaded, Click 'Choose File' to select the document and then Click 'Upload'.
- 10) If the 'Certificate No.' is too long to be accommodated in the space provided, remove the special characters to accommodate the same.



- 11) At the bottom of the application form, click to put a tick mark ( in the Undertaking.
- 12) Click 'Save and Continue' to proceed.

- 13) Fill up the educational qualification details completely with correct/accurate information.
- 14) Scan the Marksheet and Pass Certificate of each qualification in 01 (one) PDF file i.e. for each qualification, there has to be only 01 (one) PDF file. Click 'Choose File' to select the document against the relevant qualification and then Click 'Upload'.

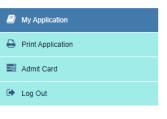


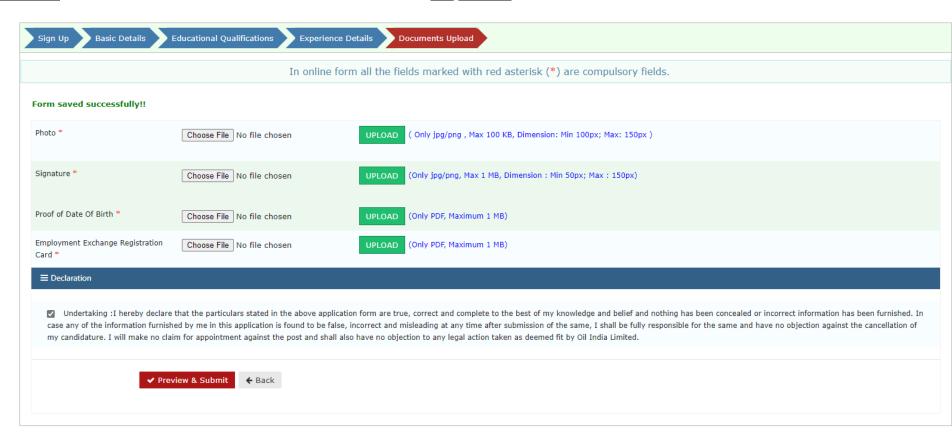


- 15) At the bottom of the application form, click to put a tick mark ( in the Undertaking.
- 16) Click 'Save and Continue' to proceed.

17) Upload your Photograph, Signature, Proof of Date of Birth, Employment Exchange Registration Card and any other relevant document against the relevant field.

Click 'Choose File' to select the relevant file and then Click 'Upload'.





- 18) At the bottom of the application form, click to put a tick mark ( in the Undertaking.
- 19) Click 'Preview & Submit' to proceed.

- 20) Review your application form on this page. If you need to change any details (except the ones provided in the first page at the time of sign-up), Click on 'Edit Details'.
- 21) YOU WILL NOT BE ABLE TO EDIT YOUR APPLICATION FORM AFTER CLICKING 'Submit'.

ऑयल इंडिया लिमिटेड (भाग वाका का उठा) Oil India Limited									(	9	
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Home											
My Application	B. Sc.	B. Sc.			Physics, Chemistry & Mathematics				ε		
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Make Payment	Work Experience Details										
Admit Card	Employer details	Designation	Payscale salary	Payscale salary			То		Brief job description		
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	Total Experience			YEAR(S)							
	DECLARATION										
	Undertaking: I hereby declare that the particulars stated in the above application form are true, correct and complete to the best of my knowledge and belief and nothing has been concealed or incorrect information has been furnished. In case any of the information furnished by me in this application is found to be false, incorrect and misleading at any time after submission of the same, I shall be fully responsible for the same and have no objection against the cancellation of my candidature. I will make no claim for appointment against the post and shall also have no objection to any legal action taken as deemed fit by Oil India Limited.										
										TEST NAME	
										SIGN	

22) Click 'Submit' to proceed.

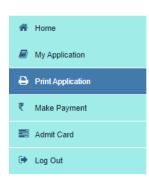
23) Pay the online application fee, if applicable.



24) Upon successful payment of the online application fee, you will receive a payment response as shown hereunder. Click 'Print Receipt' to print a receipt for the transaction.



# 25) Click 'Print' to print your application form.





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